हरियाणा केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांवः जांट–पाली, जिला–महेन्द्रगढ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

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Advertisement No. 5/NT/R/2021   **Date: 20-09-2021**

EMPLOYMENT NOTICE

Online applications are invited on the prescribed format, from the eligible candidates for appointment to the following posts on regular basis as mentioned each post. The last date for submission of the online applications, is 19-10-2021, 05:00 PM.

Post Code	Name of the Post	Level & Group	No. of Posts & Category	Eligibility and age limit
01	**Security Officer**	Level – 7, Group - B	01 UR	**Essential:** i. Bachelor's Degree with five years' experience as Security Supervisor/ supervisory position in security in a Govt. Office, Educational Institute/ Private Organization of repute; OR Persons who have served in the Army or such Uniformed service at JCO level or equivalent or above with at least Class 10th standard pass or Army Class I examination or an equivalent examination. AND ii. Holding a valid Driving License to ride Jeep/Motor Cycle. **Desirable:** (i) Completion of a course in Fire Fighting or Unarmed Combat Course in Army or Para-Military Forces. (ii) Should be able to speak English and Hindi. **Age Limit:** 35 years
02	**Assistant Engineer**	Level – 7, Group - B	01 UR	**Essential:** i. A Bachelor's degree in Civil /Electrical/ Structural Engineering from a recognized University with at least Three years' experience in the related field. ii. At least 2 years' experience as Junior Engineer. **Desirable:** Good knowledge of computer applications. **Age Limit:** 35 years

03	**Private Secretary**	Level – 7, Group - B	02 UR	**Essential:** i. Bachelor's degree from a recognized University/Institute. ii. At least 02 years' experience as Personal Assistant or 5 years' experience as Stenographer and above in a university /research establishment/ Central/ State Govt./ PSU and other autonomous bodies. iii. English/Hindi Stenography speed: 120wpm-English/100 wpm-Hindi. Type-writing speed: 40 wpm in English or 35 wpm in Hindi on Computer. iv. Knowledge of computer applications. **Desirable:** Proficiency in English & good communication skills. **Age Limit:** 35 years
04	**Hindi Translator**	Level – 6, Group B	01 UR	**Essential:** i. Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level. **OR** Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level. OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level. **OR** Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of a examination at the degree level. **OR** Master's Degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; **AND** ii. Recognized Diploma or Certificate course in translation from Hindi to English & vice versa or two years' experience of translation work from Hindi to English and vice versa in Central

				or State Government Office, including Government of India Undertaking. **Skill Test Norms on Computer:-** Hindi Typing @ 30 w.p.m. (Time allowed – 10 minutes) (30 w.p.m. correspond to 9000 KDPH on an average of 5 Key depression for each word) **Desirable:** Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th level from a recognized board. **Age Limit:** 35 years
05	**Assistant**	Level – 6, Group – B	01 SC	**Essential:** i. A Bachelor's degree from a recognized University; ii. Two years' experience in administrative/ accounts works as UDC or equivalent post in a University/ Affiliated College/ Govt. / Public Undertaking of repute. iii. Good knowledge of computer applications. **Skill Test Norms on Computer:-** English Typing @ 35 w.p.m. Hindi Typing @ 30 w.p.m. (Time allowed – 10 minutes) (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depression of each word) **Age Limit:** 35 years
06	**Personal Assistant**	Level – 6, Group - B	02 UR; 01 OBC	**Essential:** i. Bachelor's Degree from a recognized University/ Institute; ii. Proficiency in Stenography in English/ Hindi with minimum speed of 100 w.p.m.; iii. Proficiency in Typing in English-40 wpm in English or Hindi-35 wpm in Hindi on computer; iv. Knowledge of computer applications; v. At least two years' experience as Jr. Stenographer/ Stenographer in Central/ State Governments, University/ Research institution or Autonomous organization. **Desirable:** Good knowledge of computer applications. **Skill Test Norms on Computer** Dictation : 10 minutes @ 100 w.p.m. Transcription : 40 minutes (English) 55 minutes (Hindi) **Age Limit:** 35 years

07	**Professional Assistant**	Level – 6, Group - B	01 UR PwD (VH)	**Essential**: Master's degree in Library & Information Science from a recognised University / Institute with two years' experience in the relevant field in a university /research establishment/Central/State Govt./ PSU and other autonomous body's library. OR i. Bachelor's degree in Library/ Library & Information Sciences from a recognised University /Institute; ii. Three years' experience in the relevant field in a university/research establishment /Central /State Govt./ PSU and other autonomous body's library; iii. Knowledge of Computer applications. **Desirable:** PG Diploma in Library Automation and Networking or PGDCA or equivalent. **Age Limit:** 35 years
08	**Senior Technical Assistant (Civil Engineering)**	Level – 6, Group - B	01 UR	**Essential:** M.E. / M.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks. OR B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with two years' experience in the field of related laboratory from a University/College/Institution or R&D organisation of central/state government **Age Limit:** 35 years
09	**Senior Technical Assistant (Computer Science Engineering)**	Level – 6, Group - B	01 UR	**Essential:** M.E. / M.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks. OR B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with two years' experience in the field of related laboratory from a University/College/Institution or R&D organisation of central/state government **Age Limit:** 35 years
10	**Senior Technical Assistant (Electrical Engineering)**	Level – 6, Group - B	01 UR	**Essential:** M.E. / M.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks. OR B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks

				with two years' experience in the field of related laboratory from a University/College/Institution or R&D organisation of central/state government **Age Limit:** 35 years
11	**Senior Technical Assistant (Printing & Packaging Technology)**	Level – 6, Group - B	01 UR PwD (HH)	**Essential:** M.E. / M.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks. OR B.E./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with two years' experience in the field of related laboratory from a University/College/Institution or R&D organisation of central/state government **Age Limit:** 35 years
12	**Statistical Assistant**	Level – 5, Group - C	01 UR	**Essential:** Master's degree in Statistics Or Bachelor's Degree in Statistics with 50% marks Or Bachelor's Degree with 50% marks with Mathematics (with Statistics as one of the subjects) Or Bachelor's Degree with 50% marks with Economics (with Statistics as one of the subjects) Or Bachelor's Degree with 50% marks with Commerce (with Statistics as one of the subjects) **Age Limit:** 32 years
13	**Security Inspector**	Level – 5, Group - C	01 UR	**Essential:** i. Bachelor's degree from a recognised University/Institution with three years' experience as Security Supervisor/Supervisory Position in Security in a Govt. Office/ Educational Institute /Private Organisation of repute with an annual turnover of Rs. 200/- Crore. OR Persons who have served for 15 years in the Army or such Uniformed service with at least Class 10th pass or Army Class I examination or an equivalent examination. AND ii. Holding a valid Driving Licence (LMV/Motor Cycle).

				Desirable: Completion of a course in Fire Fighting or Unarmed Combat Course in Army or Para-Military Force. Age Limit: 32 years
14	Technical Assistant (Computer) (For B.Ed. and M.Ed. programmes)	Level – 5, Group - C	01 UR	Essential: B.E./B.Tech. degree in the relevant subject/field or its equivalent qualification from a recognized University/Institution, with at least 55% marks. OR B.Sc. with computer science, with at least 55% marks and two years' relevant experience in a recognized University/College/Institution or R&D organization of Central/State government. Age Limit: 32 years
15	Technical Assistant (Civil Engineering)	Level – 5, Group - C	01 UR	Essential: B.E./B.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with at least one year's experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of central/state government. Age Limit: 32 years
16	Technical Assistant (Computer Science Engineering)	Level – 5, Group - C	01 UR	Essential: B.E./B.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with at least one year's experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of central/state government. Age Limit: 32 years
17	Technical Assistant (Electrical Engineering)	Level – 5, Group - C	01 UR	Essential: B.E./B.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with at least one year's experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of central/state government. Age Limit: 32 years
18	Technical Assistant (Printing & Packaging Technology)	Level – 5, Group - C	01 UR	Essential: B.E./B.Tech. degree in the relevant subject/field or its equivalent qualification from a recognised University/Institution, with at least 55% marks with at least one year's experience in the field of related laboratory from a recognised University/

				College/ Institution or R&D organisation of central/state government. **Age Limit:** 32 years
19	**Laboratory Assistant (For B.Ed. and M.Ed. programmes)**	Level – 4, Group C	01 UR	**Essential:** Bachelor's degree with at least 55% marks from a recognized University / Institute. **Age Limit:** 32 years
20	**Laboratory Assistant (Civil Engineering)**	Level – 4, Group - C	01 UR	**Essential:** BE./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/ Institution, with at least 55% marks OR First Class Diploma in the relevant subject/field of Engineering or its equivalent qualification from a recognised Institution, with at least two years' experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of Central/State government **Age Limit:** 32 years
21	**Laboratory Assistant (Computer Science Engineering)**	Level – 4, Group - C	01 UR	**Essential:** BE./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/ Institution, with at least 55% marks OR First Class Diploma in the relevant subject/field of Engineering or its equivalent qualification from a recognised Institution, with at least two years' experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of Central/State government **Age Limit:** 32 years
22	**Laboratory Assistant (Electrical Engineering)**	Level – 4, Group - C	01 UR	**Essential:** BE./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/ Institution, with at least 55% marks OR First Class Diploma in the relevant subject/field of Engineering or its equivalent qualification from a recognised Institution, with at least two years' experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of Central/State government **Age Limit:** 32 years

23	Laboratory Assistant (Printing & Packaging Technology)	Level – 4, Group - C	01 UR	**Essential:** . BE./B.Tech degree in the relevant subject/field or its equivalent qualification from a recognised University/ Institution, with at least 55% marks . OR First Class Diploma in the relevant subject/field of Engineering or its equivalent qualification from a recognised Institution, with at least two years' experience in the field of related laboratory from a recognised University/ College/ Institution or R&D organisation of Central/State government **Age Limit:** 32 years
24	Laboratory Assistant (Physical Sciences)	Level – 4, Group – C	01 UR	**Essential:** B.Sc. (Non-Medical)/B.Sc. pass course with Physics as a core paper having at least 55% marks or B.Sc. (Hons.) in Physics having at least 55% marks from a recognized University/Institute. **Age Limit:** 32 years
25	Laboratory Assistant (Chemical Sciences)	Level – 4, Group – C	01 UR	**Essential:** B.Sc. (Non-Medical)/B.Sc. pass course with Chemistry as a core paper having at least 55% marks or B.Sc. (Hons.) in Chemistry having at least 55% marks from a recognized University/ Institute. **Age Limit:** 32 years
26	Laboratory Assistant (Biological Sciences)	Level – 4, Group - C	02 UR	**Essential:** Bachelor's degree in Biotechnology/ Microbiology/ Biochemistry with at least 55% marks from a recognized University. **Age Limit:** 32 years
27	Library Assistant	Level – 4, Group - C	02 UR	**Essential:** i. Bachelor's degree in Library Science/ Library & Information Science from a recognized university; ii. Knowledge of computer applications; iii. Typing speed of 30 wpm in English. **Desirable**: Two years' relevant experience in a Library of repute, and good knowledge of Library Software Applications. **Age Limit:** 32 years
28	Lower Division Clerk	Level – 2, Group - C	01 EWS; 01 OBC; 01 SC	**Essential:** i. 10+2 or equivalent qualification from a recognized Board. ii. Working knowledge of Computer **Skill Test Norms on Computer:-** English Typing @ 35 w.p.m./ Hindi Typing @ 30 w.p.m. (Time allowed – 10 minutes) (35w.p.m. and 30 w.p.m. correspond to 10500

				KDPH/9000 KDPH on an average of 5 Key depression for each word) **Age Limit:** 30 years
29	**Hindi Typist**	Level – 2, Group – C	01 UR PwD (OH)	**Essential:** **(i)** 10+2 or equivalent qualification from a recognized Board. (ii) Hindi Typing @ 30 w.p.m. (30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 Key depression for each word) (iii) Working knowledge of Computer. **Age Limit:** 30 years
30	**M.T.S.**	Level – 1, Group C	01 UR, 01 EWS	**Essential:** Matriculation or equivalent pass OR ITI pass in the relevant subject where technical qualifications are considered necessary. **Age Limit:** 32 years
31	**Library Attendant**	Level – 1, Group - C	01 UR; 01 SC	**Essential:** i. 10+2 or its equivalent examination from a recognized Board; ii. Certificate course in Library Science from a recognized Institution; iii. Relevant experience of one year. **Desirable:** Basic knowledge of computer applications. **Age Limit:** 32 years
32	**Kitchen Attendant**	Level – 1, Group - C	01 UR PwD (HH)	**Essential:** i. Class 10th Standard from a recognized School/ Board. OR ITI Trade Certificate in the relevant field. ii. Two years' experience as Cook Apprentice in cooking/ catering services in educational institutions/ guest houses, reputed hotels, restaurants and similar facilities **Age Limit:** 32 years
33	**Laboratory Attendant (For B.Ed. and M.Ed. programmes)**	Level – 1, Group C	01 UR PwD (OH)	**Essential:** 10+2 from a recognized Board/ Institution. **Age Limit:** 32 years

34	Laboratory Attendant (Engineering /Science disciplines)	Level – 1, Group - C	01 UR PwD (OH); (For Electrical Engineering) 04 UR; 02 OBC; 01 SC	**Essential:** 10+2 with Science from a recognized Board/ Institution. **Age Limit:** 32 years

Abbreviations:
UR: Un-Reserved, OBC: Other Backward Caste, SC: Scheduled Caste, ST: Scheduled Tribes,
PwD: Person with Disability, OH: Orthopedically Handicapped, HH: Hearing Handicapped, VH: Visually Handicapped.

General Terms & conditions:

1. The qualifications (essential and desirable) and experience required shall be as indicated against each post. The qualifications prescribed for each of the post shall be the minimum qualification as on the closing date of applications.

2. The upper age limit for appointment to various posts shall be as specified against each post. The crucial date for determining the age shall be the closing date of the applications.

3. The candidate belonging to the reserved categories shall enclose self-attested copies of the caste certificate and/or medical certificate (pertaining to the determination of degrees of disability in case of PwD candidates) from the competent authority in the format prescribed by the Government of India (subject to verification at a later date), failing which the application shall be rejected.

4. A candidate belonging to SC/ST/OBC/PwD who has been selected on the same standard as applied to the General candidates and who appears in the general merit list is to be treated as own merit candidate. Such candidate is adjusted against unreserved point of the reservation roster. In other words, a candidate applying against the unreserved vacancy cannot be considered for any relaxation.

5. When a relaxed standard is applied in selecting an SC/ST/OBC/PwD candidates, for example in the age limit, experience, qualification, permitted number of chances in the written examinations, extended zone of consideration larger than what is provided for general category candidates, the SC/ST/OBC/PwD candidates are to be counted against reserved vacancies. Such candidates would be deemed as un-available for the consideration against un-reserved vacancies.

   Note:
   (i) *Nothing in these Rules shall affect the reservations, relaxation of age limit and any other concession required to be provided to the Scheduled Castes and Scheduled Tribes and other special categories of persons in accordance with the instructions issued by the Central Government from time to time.*

   (ii) *Payment of TA:* The candidate shall attend the interview at the designated place and time at his own expenses. However, the outstation candidates belonging to the SC/ST/PwD categories shall be reimbursed 'to and fro' rail fare (sleeper class) for self only by the shortest route. In case any station is not connected by rail, ordinary bus fare shall be paid by the shortest route on production of ticket. The above-mentioned concessions shall not be admissible to those SC/ST/PwD candidates who are already in Central/ State Government Service/ or holding any other employment under PSUs / Local Governments/Panchayats.

6. The appointment of a candidate shall be subject to the verification of antecedents, educational qualifications, experience and medical fitness.

7. A candidate who is already in service shall submit the application through proper channel along with vigilance clearance certificate from the competent authority. However, the candidate may send an advance copy of the application and in case the application is not forwarded due to whatever reasons till the time of written test or interview, as the case may be, the candidate, should produce a "No Objection Certificate" along with the "Vigilance Clearance Certificate" in a sealed cover from the employer.

   Provided that if "No Objection Certificate" from the employer is not received till the date of interview, candidature of the candidate may be considered for direct recruitment as a fresh candidate, if otherwise eligible. Such candidates are required to submit an undertaking at the time of interview that:

   i. No penalty has ever been imposed on the candidate and has never been convicted by any Court of Law.

   ii. No disciplinary action/ vigilance case is pending or is contemplated, against the candidate.

   However, the joining of the candidate on selection shall be accepted only on production of relieving order preceded by acceptance of resignation, failing which the candidate shall not be allowed to join.

8. It shall be the responsibility of the candidate to assess his/her own eligibility for the post for which he/she is applying in accordance with the prescribed qualifications, experience and submit the application duly filled-in, along with the desired information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, appointment of the candidate shall be liable to termination forthwith as per this clause. In case of any ambiguity in the recruitment Rules in general and eligibility in particular for any post, the decision of the Executive Council shall be final.

9. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority at any point of time even after joining the employment. If any document is found to be false / fake / incorrect either before or after appointment, the document shall be summarily rejected or action may be initiated against the candidate which shall lead to cancellation of appointment of the candidate, as the case may be.

10. The person appointed against any post shall be governed by the Act/ Statutes/ Ordinances/ Rules of the University and also the CCS (Conduct) Rules, 1964, CCS (CCA) Rule, 1965, or any other Rules of the Government of India, as amended from time to time and any other rule/ resolution prescribed specifically for maintaining the conduct of the employee by the Executive Council of the University.

11. The appointment of a candidate shall be subject to verification of character and antecedents by the competent authority. Until the verification of character and antecedents reports are received, the appointment shall be treated as provisional. In case the report/s with regard to his/her conduct, character, and antecedents is found to be unsatisfactory, the appointment shall be cancelled / withdrawn forthwith.

12. Canvassing in any form on behalf of any candidate shall be treated as a disqualification which shall lead to the cancellation of candidature.

13. In pursuance of Letter No. 19-50/2015-Desk-U, dated 22.12.2015, of the M.H.R.D, there shall be no interview for appointment to the Group 'C' and 'B' posts.

14. The written test/skill test/interview shall be conducted as per the Central University of Haryana Cadre Recruitment (Non-Teaching and other Academic Posts) Rules, 2018.

15. The selected candidate shall produce a medical fitness certificate issued by a Govt. hospital / or Govt./CGHS empanelled hospital duly countersigned by the concerned civil surgeon or the Medical Superintendent/ Director of the concerned hospital for Group B and C post and certificate from the Medical Board issued by a Govt. hospital / or Govt./CGHS empanelled hospital for Group A post, as the case may be, prior to joining of the candidate. In cases where a person has already been examined by a Medical Board in respect of his/her previous appointment and if standard of medical examination prescribed for the new post is the same, then the candidate is not required to undergo a fresh examination. For this purpose, the candidate has to submit a copy of the medical certificate duly countersigned by the designated officer of the University.

16. The selected candidate shall be governed by the New Pension Scheme of the Govt. of India, as the case may be, duly extended by the UGC.

17. The selected candidate shall be liable to serve anywhere within the jurisdiction of the University.

18. The candidate shall bring all original certificates relating to the age, qualifications, experience at the time of tests or interview, wherever applicable. In case the candidate fails to submit the original documents for verification of the certified photocopies of the enclosures to his/her application, he/she may not be allowed to appear at the tests/interview and his/her candidature may be treated as cancelled, without any further communication in this regard.

19. The University may draw a panel in the form of a waiting list to fill up a post. In case a candidate on higher merit regrets to join within a period of one year or resigns/dies after joining, within a period of one year, the offer shall be made to next candidate on the merit, if otherwise in order, to reduce the delay in filling up of the vacancies. Such a vacancy should not be treated as fresh vacancy.

20. The University reserves the right to withdraw an advertisement, either partly or wholly, at any time, without assigning any reasons. The University reserves the right to increase or decrease the number of vacancies.

21. If advertisement for any post is withdrawn by the University, the application fee collected from the candidate shall be refunded within a reasonable period of time.

22. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidates.

23. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the University shall be final.

24. The selected candidate shall be kept on probation as per the Central University of Haryana Cadre Recruitment (Non-Teaching and other Academic Posts) Rules, 2018.

25. Relaxation in age, experience, qualifying marks, may be granted to the candidates belonging to the Schedule Caste, Schedule Tribes, OBC, PWD or any other reserved category for reserved posts as

per the UGC / Govt. of India guidelines. A certificate to this effect issued from the competent authority should be attached with the prescribed application form. Wherever a relaxation of qualification, including percentage of marks, is permitted under the UGC/Govt. of India guidelines, such relaxation shall also be considered in appropriate cases subject to recommendations of the Screening Committee.

The relaxation in age shall also be given in respect of the following categories as mentioned against each:

S.No.	Category of Persons	Extent of age relaxation
1.	Regular Employees of the Central Govt/State Govt./ Central Universities / UGC maintained deemed to be Universities / other Central/State autonomous bodies / organisations / Institutions.	As per Government of India Rules.
2.	Ex-Servicemen	

The upper age limit for appointment is relaxable for Group 'C' and erstwhile Group 'D' departmental candidates up to 40 years in case of General candidates and 45 years in case of candidates belonging the SC/ST who has rendered three years' continuous regular service in University in accordance with the instructions or orders issued by the Govt. of India.

26. The following categories of persons shall not be eligible to apply for any position in the University:
    i.   who has been convicted by any Court of Law or any criminal proceedings are pending against him;
    ii. who is a person of unsound mind and questionable conduct or not medically fit to perform his duties.
    iii. who has entered into or contracted a marriage with a person having a living spouse;
         Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these Rules;
    iv. who is not a citizen of India; and
    v.   any other category of person disqualified for appointment by the Govt. of India/ UGC from time to time.

27. A candidate who is already in service shall submit the Vigilance Clearance Certificate from the employer or his/her authorised officer, to the effect that no disciplinary / criminal proceedings are pending or contemplated against him/her. It shall be directly sent by the parent department or be handed over to the employee concerned in sealed cover at the time of written/skill test/interview, as applicable, or along with the application.

28. Wilful suppression of factual information or any document relating to the eligibility or otherwise as of a candidate, followed by supply of fake documents or misleading statement or information in the application or tampering with the documents, or providing such information relating to the achievements, caste, educational qualifications, experience or domicile, the Chief Vigilance Officer of the University shall have the powers to investigate / inquire into the matter and submit the report to the authority for further action at any stage of recruitment process or employment. If any of these acts is found to be true, the candidate shall be disqualified for appointment to the post or if already appointed, his/ her services shall be liable to be terminated, with immediate effect, after adhering to the procedures.

29. Application Fee is given as under:

Categories	Group B	Group C
General/OBC/EWS	Rs. 800/-	Rs. 500/-
Women/SC/ST/PWD	Nil	Nil

30. Separate Application form shall have to be submitted for each post.

31. The eligibility of the candidate will be decided by information mentioned by him/her in the application form. No addition/modification requests will be entertained. Incomplete application form shall be rejected.

32. All correspondence from the University including Interview/Written test call letter, if any, shall be sent only to the email address provided by the applicant in the application form. The candidates are advised to check the website of the University regularly for updates.

33. Any addendum/dedendum/corrigendum/notices in this regard shall be posted on the website of the University only.

34. In case of any dispute, the territorial jurisdiction for adjudication shall be the Punjab and Haryana High Court.

Important Notice:

The candidates who have already applied for the post/s which were withdrawn vide the following Public Notice Nos. are required to apply afresh:

    a) **No. CUH/2021/Estt.Sec./NT/247 dated 24-06-2021**

However, such candidates, will be exempted to deposit fee for such post/s.

Registrar